

RESOLUTION NO. 041818-A

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT ADOPTING A DISTRICT PROCEDURE TO ENCOURAGE LOCAL SOURCE HIRING AND LOCAL BUSINESS PARTICIPATION ON CERTAIN CONTRACTS FUNDED BY MEASURE K AND MEASURE E

WHEREAS, the Board of Education of the Long Beach Unified School District (the "District") previously adopted a resolution requesting Los Angeles County to call an election for general obligation bonds (the "Bond Election"); and

WHEREAS, Measure K is a ballot initiative, approved by 71% of voters in November 2008, which makes available \$1.2 billion from property taxes to build, renovate, and improve schools in the District.

WHEREAS, Measure E is a ballot initiative, approved by 74.86% of voters in November 2016, which makes available \$1.5 billion from property taxes to build, renovate and improve schools in the District; and

WHEREAS, the District has prepared a priority list of projects that are to be completed with Measure K ("Measure K Projects") and Measure E ("Measure E Projects") funding and the expenses for such projects that will be covered by Measure K and Measure E, known collectively as School Bond Programs ("School Bond Programs") are set by law and are strictly limited to school repairs and construction; and

WHEREAS, in order to complete the School Bonds Projects, the District will have to procure construction and professional services which may be procured using School Bonds funding; and

WHEREAS, the District deems it imperative that local residents and businesses have the opportunity to compete for jobs and/or contracts that are needed to complete School Bonds Projects; and

WHEREAS, a key objective of the School Bond Programs is to benefit the communities served by the District by, among other things, constructing and reconstructing schools in order to meet new building standards and to continue serving the needs of the District's students in the 21st Century; and

WHEREAS, School Bond Programs objectives will be advanced through the implementation of specific outreach efforts that are designed to target local residents and businesses to ensure such groups are aware of the job and/or contract opportunities that are available in connection with the completion of the School Bonds Projects; and

WHEREAS, through the participation of local residents and businesses on School Bonds Projects, the District desires to encourage the reinvestment of School Bonds funds back into the communities served by the District; and

WHEREAS, the District wishes to adopt a local source hiring and local business

participation procedure that encourages a good faith outreach to all qualified people and companies including local residents and/or businesses within fifteen (15) miles of the District's boundaries for purposes of employment and contract opportunities;

WHEREAS, in addition to the implementation of the procedures and requirements set forth herein this local source hiring and local business participation procedure which shall be incorporated into the applicable construction and professional consultant agreements, the District shall make its own good faith efforts, as deemed necessary by the District, to advance the objectives of this Procedure which are to promote outreach to all qualified individuals and companies including those residing within fifteen (15) miles of the District's boundaries;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT AS FOLLOWS:

Local Source Hiring and Local Business Participation Procedure

PART ONE. COVERAGE

The Procedure described herein shall cover construction and professional contracts that are paid for by the District, in whole or in part, with School Bonds funding. This Procedure shall therefore be included in construction agreements, architect agreements, construction management agreements, project management agreements, inspector agreements, engineering consultant agreements and any other professional consultant agreements so long as such contracts are paid for by the District using School Bonds funding as set forth above.

Because the Procedure covers a wide range of contracts, not every provision set forth herein shall be applicable to any single contractor or professional. The Procedure clearly describes which parts are applicable to which entities. Provisions set forth herein that are not designated as applicable to a particular type of entity are instead applicable to all entities that agree to comply with the terms of the Procedure. The Parts applicable to all entities that agree to comply with the terms of the Procedure in a Covered Contract include, Part One, Coverage; Part Two, Definitions; Part Five, Monitoring and Enforcement, and Part Six, Miscellaneous Legal Provisions.

PART TWO. DEFINITIONS

As used in this Procedure, the following capitalized terms shall have the following meanings. All definitions include both the singular and plural form. Definitions in this part apply to all sections of this Procedure.

"Construction Contractor" shall mean any person, firm, partnership, limited liability company, corporation, joint venture, proprietorship, or other entity performing construction work under a Covered Contract. "Contractor" shall include subcontractors of any tier.

"Covered Contract" shall mean any construction or professional consultant contract for a School Bonds Project that will be paid for by the District, in whole or in part, with School Bonds funds totaling \$200,000.00 or more as determined by the District. All lower tier construction subcontracts that arise out of a Covered Contract that is executed between the District and a prime contractor shall also be considered Covered Contracts.

"Covered Entity" shall mean any entity that enters into a contractual commitment for

construction services with the District and agrees to comply with this Procedure as well as any lower tier subcontractors that contract with a covered prime contractor. The term "Covered Entity" shall also mean any professional consultant who enters into a contractual commitment for professional services with the District and who agrees to comply with this Procedure.

"Designated Local Publication" shall mean a newspaper or other publication of general circulation within the areas served by the Long Beach Unified School District in the City of Long Beach, City of Signal Hill, City of Lakewood or City of Avalon.

"Local Business" shall mean a person, firm, partnership, limited liability company, corporation, joint venture, proprietorship, or other entity that maintains its primary office at an established commercial or residential address that is located within the areas served by the Long Beach Unified School District in the City of Long Beach, City of Signal Hill, City of Lakewood or City of Avalon (not including temporary offices, movable offices, or Post Office Boxes) and within fifteen (15) miles of the District's boundaries, as listed in Exhibit "A".

"Local Participation & Checklist Form" shall mean the document attached hereto this Procedure as Exhibit "B" which shall be made a part of every Covered Contract and must be executed by every Covered Entity that is providing work and/or services on a School Bond Project under a Covered Contract.

"Local Resident" shall mean an individual whose primary place of residence is located within the areas served by the Long Beach Unified School District in the City of Long Beach, City of Signal Hill, City of Lakewood or City of Avalon and within fifteen (15) miles of the District's boundaries, as listed in Exhibit "A".

"School Bonds Project" shall mean any project that is funded by the District's School Bond Programs, Measure K and Measure E, in any part.

"Procedure" shall mean this Local Source Hiring and Local Business Participation Procedure, in its entirety.

"Professional Consultant" shall mean any person, firm, partnership, limited liability company, corporation, joint venture, proprietorship, or other entity performing professional services under a Covered Contract related to a School Bond Project.

PART THREE. RESPONSIBILITIES OF THE CONSTRUCTION CONTRACTORS

Section One. General Responsibilities of Construction Contractors

- A. Coverage. This Part applies to all Construction Contractors.
- B. Designation of Contact Person. At time of award of a Covered Contract to perform construction work as part of a School Bond Project, each Construction Contractor shall designate a contact person for all matters related to implementation of this Procedure. Each Construction Contractor shall forward the name, address and phone number of the designated individual to the District. If the designated contact person changes, the Construction Contractor shall immediately notify the District.
- C. Include Local Source Hiring and Local Business Participation Procedure in

Contracts. This Procedure shall be incorporated into each Covered Contract with a prime contractor for the completion of a School Bond Project and such terms shall be considered material. Each Construction Contractor entering into any subcontract or other contract for the completion of a School Bond Project shall include compliance with this Procedure as a material term of such subcontract or contract. Each Construction Contractor can satisfy this requirement by incorporating the terms of this Procedure into the applicable subcontracts or contracts for any School Bond Projects. Each prime contractor shall submit to the District a completed Local Participation & Checklist Form with its bid, or as otherwise required by the District, on any School Bond Project that involves a Covered Contract certifying the efforts that the prime contractor intends to make in order to advance this Procedure. Each subcontractor shall submit to the prime contractor a completed Local Participation & Checklist Form prior to performing any work on a School Bond Project that involves a Covered Contract certifying the efforts that the subcontractor intends to make in order to advance this Procedure over the course of the School Bond Project.

- D. Cooperation with Monitoring Efforts. Each Construction Contractor shall make available to the District all requested records and information relevant to monitoring the results of this Procedure upon request. The District shall not use records or information received pursuant to this paragraph for any purpose other than monitoring of the results of this Procedure. Construction Contractors may redact names and social security numbers from requested documents in order to protect the privacy of individual employees, although the District may require the Construction Contractor provide addresses of individuals if place of residency is an issue. Upon request, each Construction Contractor shall allow the District access to job sites and employees during usual business hours as the District deems necessary to monitor compliance with this Procedure.

Section Two. Construction Contractor Responsibilities Regarding Employees

- A. Coverage. This Section applies to any employment relationship by a Construction Contractor in fulfillment of the Construction Contractor's responsibilities under a contract to perform construction work on a School Bond Project under a Covered Contract.
- B. Local Employment Objective. Each Construction Contractor shall endeavor to hire as many Local Residents as reasonably possible to perform construction work in each trade under a Covered Contract. Each prime contractor shall demonstrate the good faith efforts it intends to perform by submitting to the District a completed Local Participation & Checklist Form with its bid or as otherwise required by the District. Each subcontractor shall demonstrate the good faith efforts it intends to perform by submitting to the prime contractor a completed Local Participation & Checklist Form or other similar summary approved by the District. Each Construction Contractor shall retain authority in making individual hiring decisions. Each Subcontract that is covered by this Procedure shall include a copy of the District's Local Participation & Checklist Form with instructions that require each Covered Entity to complete such form.

- C. Good Faith Efforts. For purposes of this Section, good faith efforts shall mean any reasonable efforts taken by a Construction Contractor to locate and employ qualified Local Residents. Good faith efforts may include, but are not limited to, any of the following:
 - 1. Providing the District with written notification of employment opportunities for Local Residents;
 - 2. Working closely and cooperatively with the District to locate and employ Local Residents;
 - 3. Promptly contacting the District if difficulty in making good faith efforts is anticipated or encountered;
 - 4. Maintaining a file of the names and addresses of each Local Resident that has applied for a job and if such Local Resident was actually hired;
 - 5. Advertising employment opportunities in a Designated Local Publication before such positions are filled; and
 - 6. Contacting the local Chambers of Commerce to inform them of all employment opportunities that are available.
- D. Existing Workforce. The existence of a crew or workforce usually employed by a Construction Contractor shall not be affected by the Construction Contractor's responsibilities under this Procedure. The Procedure will only apply to open positions that become available after a Construction Contractor agrees to comply with this Procedure by executing a Covered Contract.
- E. Nondiscrimination. Construction Contractors shall not unlawfully discriminate against any person in any employment decision or in terms and conditions of employment, including retention, promotions, job duties, and training opportunities.

Section Three. Construction Contractor Responsibilities When Awarding Subcontracts

- A. Coverage. This Section applies to the award of any contract by a Construction Contractor, including, but not limited to, subcontracts, supply contracts, and lower-tier subcontracts, related to that Construction Contractor's fulfillment of a contract to perform construction work as part of a School Bond Project under a Covered Contract.
- B. Subcontracting Objective. Each Construction Contractor that awards any contract covered by this Section to complete the construction work required under a Covered Contract must endeavor to procure work, materials, equipment and/or supplies from as many Local Businesses as reasonably possible. Each Construction Contractor shall fill out the Local Participation & Checklist Form detailing the good faith outreach and assistance efforts the Construction Contractor intends to perform to advance this Procedure including, but not limited to, the options listed in subsection C below. This Section does not apply to any Construction Contractor that does not award any subcontracts covered by this Section.
- C. Definitions of Good Faith Efforts. Good Faith efforts may include, but are not limited to, any of the following:
 - 1. Providing notification of subcontracting opportunities and the procedures for

bidding on all contracts to Local Businesses; such notification should include project specifications, location of the project, contact information for the Construction Contractor's representative who is familiar with the project, trades required, bonding and insurance requirements for the contract; and safety requirements for all School Bond Projects;

2. Advertising all subcontract opportunities in a Designated Local Publication;
3. Working with the District to educate Local Businesses on how to obtain information on bonding, insurance and safety requirements.

- D. Include Local Source Hiring and Local Business Participation Procedure in Contracts. Each Construction Contractor entering into any subcontract or contract for the completion of a School Bond Project shall include compliance with this Procedure as a material term in such subcontract or contract. Each Construction Contractor can satisfy this requirement by incorporating the terms of this Procedure into the applicable subcontracts or contracts for any School Bond Project. Each Construction Contractor shall retain authority in making individual procurement decisions. Each subcontract or contract that is covered by this Procedure shall include a copy of the District's Local Participation & Checklist Form with instructions that require each subcontractor to complete such form for submittal to the prime contractor. Upon request, each prime contractor shall provide such completed Local Participation & Checklist Forms to the District.
- E. Reporting Requirements. The awarding Construction Contractor shall provide to the District the following information: the name, address, and telephone number of each subcontractor/supplier/sub-consultant, and whether that subcontractor/supplier/sub-consultant is a Local Business.

PART FOUR. RESPONSIBILITIES OF THE PROFESSIONAL CONSULTANTS

Section One. General Responsibilities of the Professional Consultants

- A. Coverage. This Part applies to all Professional Consultants.
- B. Designation of Contact Person. At time of award of a Covered Contract to perform professional services as part of a School Bond Project, each Professional Consultant shall designate a contact person for all matters related to implementation of this Procedure. Each Professional Consultant shall forward the name, address and phone number of the designated individual to the District. If the designated contact person changes, the Professional Consultant shall immediately notify the District.
- C. Incorporation of this Local Source Hiring and Local Business Participation Procedure in Covered Contracts. This Procedure shall be included in each Covered Contract with a Professional Consultant for the completion of a School Bond Project and such terms shall be considered material. Each Professional Consultant shall submit to the District a completed Local Participation & Checklist Form, as required by the District, on any School Bond Project that involves a Covered Contract certifying the efforts that will be made by the Professional Consultant to advance this Procedure.

- D. Cooperation with Monitoring Efforts. Each Professional Consultant shall make available to the District all requested records and information relevant to monitoring the results of this Procedure upon request. The District shall not use records or information received pursuant to this paragraph for any purpose other than monitoring the results of this Procedure. Professional Consultants may redact names and social security numbers from requested documents in order to protect the privacy of individual employees, although the District may require that the Professional Consultant provide addresses of individuals if place of residency is an issue.

Section Two. Professional Consultant Responsibilities Regarding Employees

- A. Coverage. This Section applies to any employment relationship by a Professional Consultant that arises during the fulfillment of the Professional Consultant's responsibilities under a Covered Contract.
- B. Local Employment Objective. Each Professional Consultant shall endeavor to hire as many Local Residents as reasonably possible to perform any job or service that may become available while the Professional Consultant is performing under a Covered Contract. To advance this objective, each Professional Consultant shall demonstrate the good faith efforts it intends to make by submitting to the District a completed Local Participation & Checklist Form or other similar summary approved by the District. Each Professional Consultant shall retain authority in making individual hiring decisions.
- C. Good Faith Efforts. For purposes of this Section, good faith efforts shall mean any reasonable efforts that may be taken to locate and employ qualified Local Residents. Good faith efforts may include, but are not limited to, any of the following:
 1. Providing the District with written notification of employment opportunities for Local Residents;
 2. Working closely and cooperatively with the District to locate and employ Local Residents;
 3. Promptly contacting the District if difficulty in making good faith efforts is anticipated or encountered;
 4. Maintaining a file of the names and addresses of each Local Resident that has applied for a job and if such Local Resident was actually hired;
 5. Advertising employment opportunities in a Designated Local Publication before such positions are filled; and
 6. Contacting the local Chambers of Commerce to inform them of all employment opportunities that are available.
- D. Existing Workforce. The existence of staff or workforce usually employed by a Professional Consultant shall not be affected by the Professional Consultant's responsibilities under this Procedure. The Procedure will only apply to positions that become open after the award of a Covered Contract.
- E. Nondiscrimination. Professional Consultant shall not unlawfully discriminate against any person in any employment decisions or in terms and conditions of employment, including retention, promotions, job duties, and training opportunities.

PART FIVE. MONITORING AND ENFORCEMENT

Section One. Monitoring by the District

- A. **Monitoring Activities.** The District shall monitor compliance with this Procedure by collecting the completed Local Participation & Checklist Forms from the Covered Entities. From time to time the District may monitor the results of the good faith efforts made by the Covered Entities in accordance with this Procedure and such action may include requests to produce documents, site visits, interviews, and any other actions the District finds reasonably necessary to assess the impact of this Procedure. Covered Entities shall cooperate fully and promptly with any inquiries the District deems necessary in order to assess the impact of this Procedure.

Section Two. Enforcement by the District

- A. **Enforcement Activities.** The District may disqualify any prime contractor from a bid that fails to submit the Local Participation & Checklist Form as required by the District. Any Subcontractor who fails or refuses to submit the requisite Local Participation & Checklist Form may be precluded from performing work or services under a Covered Contract and may be restricted from entering any School Bond Project site until such Local Participation & Checklist Form is submitted. A contract with a Professional Consultant that is subject to this Procedure may not be approved until the District receives the signed Local Participation & Checklist Form.

PART SIX. MISCELLANEOUS LEGAL PROVISIONS

Section One. General Provisions

- A. **Review of the Procedure.** The District may promulgate further guidelines or conditions, as necessary, for the implementation of this Procedure. If the District determines that this Procedure is not achieving its objectives, or that all responsible parties are not contributing equally to that achievement, the District may decide to revise or suspend the Procedure in its entirety.
- B. **Severability Clause.** If any term, provision, covenant, or condition of this Procedure is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall continue in full force and effect.
- C. **Binding on Successors.** This Procedure shall be binding upon and inure to the benefit of the heirs, administrators, executors, successors in interest, and assigns of any Covered Entity. Any reference in this Procedure to a party shall be deemed to apply to any successor in interest, heir, administrator, executor, or assign of such party.
- D. **Material Terms.** The provisions of this Procedure are material terms of all

contracts or agreements in which this Procedure is incorporated.

- E. Intended Beneficiaries. The District is an intended third party beneficiary of contracts and other agreements which incorporate this Procedure. The District shall therefore have the right to enforce the provisions of this Procedure against all parties incorporating terms hereof into contracts or other agreements.

PASSED AND ADOPTED by the Governing Board of Education of the LONG BEACH UNIFIED SCHOOL DISTRICT on April 18, 2018, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

I, _____, President of the Long Beach Unified School District Governing Board, do hereby certify that the foregoing is a full, true and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Governing Board of
Long Beach Unified School District

I, Christopher J. Steinhauser, Clerk of the Board of Education of the Long Beach Unified School District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Education of the Long Beach Unified School District Governing Board at a regular meeting held on the 18th day of April, 2018the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Long Beach Unified School District Governing Board this 18th day of April, 2018.

Clerk of the Board of Education
Long Beach Unified School District

Exhibit "A"

Cities within 15 miles of the District's Boundaries

Adjacent Cities	Zip Codes
Artesia	90701
Artesia	90702
Bellflower	90706
Bellflower	90707
Bell	90202
Bell Gardens	90201
Buena Park	90621
Burbank	91501
Burbank	91502
Burbank	91503
Burbank	91504
Burbank	91505
Burbank	91506
Burbank	91507
Burbank	91508
Burbank	91510
Burbank	91521
Burbank	91522
Burbank	91523
Burbank	91526
Carson	90745
Carson	90746
Carson	90749
Carson	90895
Cerritos	90703
Compton	90220
Compton	90221
Compton	90222
Compton	90223
Compton	90224
Commerce	90040
Cypress	90630
Downey	90240
Downey	90241
Downey	90242
Fountain Valley	92708
Fountain Valley	92728
Gardena	90247
Gardena	90248

Gardena	90249
Garden Grove	92845
Harbor City	90710
Hawaiian Gardens	90716
Hawthorne	90250
Hawthorne	90251
Hermosa Beach	90254
Huntington Beach	92605
Huntington Beach	92615
Huntington Beach	92646
Huntington Beach	92647
Huntington Beach	92648
Huntington Beach	92649
Huntington Park	90255
Inglewood	90301
Inglewood	90302
Inglewood	90303
Inglewood	90304
Inglewood	90305
Inglewood	90306
Inglewood	90307
Inglewood	90308
Inglewood	90309
Inglewood	90310
Inglewood	90311
Inglewood	90312
La Palma	90623
La Mirada	90637
La Mirada	90638
La Mirada	90639
Lawndale	90260
Lawndale	90261
Lomita	90717
Los Alamitos	90720
Los Alamitos	90721
Lynwood	90262
Manhattan Beach	90266
Manhattan Beach	90267
Maywood	90270
Montebello	90640

Midway City	92655
Norwalk	90650
Norwalk	90651
Norwalk	90652
Palos Verdes Peninsula	90274
Paramount	90723
Rancho Dominguez	90220
Rancho Palos Verdes	90275
Redondo Beach	90277
Redondo Beach	90278
San Pedro	90731
San Pedro	90732
San Pedro	90733
San Pedro	90734
Santa Fe Springs	90670
Santa Fe Spring	90671
Seal Beach	90740
Southgate	90280

Stanton	90680
Surfside	90743
Sunset Beach	90742
Torrance	90501
Torrance	90502
Torrance	90503
Torrance	90504
Torrance	90505
Torrance	90506
Torrance	90507
Torrance	90508
Torrance	90509
Torrance	90510
Westminster	92683
Westminster	92685
Wilmington	90744
Wilmington	90748

Exhibit "B"

Local Participation & Checklist Form

Contractors and Professional Consultants are required to complete and submit this form as directed by the District on all applicable School Bonds Projects

Project Name:

Company Name:

Company Address:

A. LOCAL SOURCE HIRING EFFORTS (This Section A applies to all construction contractors and professional consultants performing work and/or services on a School Bond Project and must be completed by both construction contractors and professional consultants)

1. In accordance with the District's Local Source Hiring and Local Business Participation Procedure, the undersigned company agrees to make the following good faith outreach efforts to local residents residing within the areas served by the District:

Please check all boxes that apply:

- Place a valid job order for existing and projected position vacancies with the local office of the State Employment Development Department.
- Purchase at least one display ad in a Designated Local Publication of general circulation within the Long Beach Unified School District announcing job opportunities in connection with the subject project and encouraging local residents to apply.
- Advertise existing and projected position vacancies, job informational meetings, job application workshops, and job interviews by posting notices which identify the position(s) to be filled, the qualifications required, and where to obtain additional information about the application process, in conspicuous local authorized public places, including but not limited to, post offices and libraries.
- Conduct a job informational meeting to inform the community of employment opportunities with the company (may be combined with other companies).
- Provide ongoing assistance to residents located within the areas served by the Long Beach Unified School District in completing job application forms.

- Conduct a job application workshop to assist the community in applying and interviewing for jobs in the industry (may be combined with other companies).
- Conduct job interviews within the areas served by the Long Beach Unified School District.
- Advertise valid existing and projected position vacancies through the local media, such as community television network, local newspapers of general circulation, and trade papers.
- None of the above measures will be taken.

2. The undersigned company shall use the following space to describe any other good faith efforts that will be taken to reach out to residents located within the areas served by the District to educate them about employment opportunities with the company:

B. LOCAL BUSINESS PARTICIPATION (This Section B only applies to construction contractors performing work on a School Bond Project. Professional consultants are not required to fill out this Section B.)

1. In accordance with the District's Local Source Hiring and Local Business Participation Procedure, the undersigned company agrees to make the following good faith outreach efforts to procure work and/or materials from local businesses located within the areas served by the District:

Please check all boxes that apply:

- Purchase at least one display ad in a Designated Local Publication of general circulation within the Long Beach Unified School District announcing bid opportunities in connection with the subject project and encouraging local businesses to apply.

- Advertise existing and projected bids, bid informational meetings, and bid application workshops by posting notices which identify the project names, specifications, trades required, and where to obtain additional information about the bid process, in conspicuous local authorized public places, including but not limited to, post offices and libraries.

- Conduct an informational meeting to inform local businesses of any bid opportunities with the company (may be combined with other companies).

- Provide ongoing assistance to businesses located within the areas served by the Long Beach Unified School District to educate them on the insurance, bonding and safety requirements for all School Bond Project opportunities.

- Advertise valid existing and projected bid opportunities through the local media, such as community television network, local newspapers of general circulation, and trade papers.

- None of the above measures will be taken.

2. The undersigned company shall use the following space to describe any other good faith efforts that will be taken to reach out to businesses located within the areas served by the District to educate them about bid opportunities with the company:

Contractors and consultants should maintain all documents that support the good faith efforts made by the company as detailed above. This Local Participation & Checklist Form must be signed and submitted as required by the District.

I certify and declare the above information is true and accurate and submitted under penalty of perjury. By my signature below, I acknowledge that I will comply with the requirements of the Long Beach Unified School District's Local Source Hiring and Local Business Participation Procedure.

Owner/Authorized Representative Signature

Date

Print Name & Title

Name of Firm