

**Long Beach Unified School District**  
Office of the Chief Business and Financial Officer  
Office of the Deputy Superintendent

August 23, 2021

To: All Consultants and Contracted Support Staff  
From: Yumi Takahashi, Chief Business and Financial Officer  
Tiffany Brown, Deputy Superintendent  
Subject: Safety Measures for Schools and Offices

As the new school year begins, please be apprised of the Health and Safety protocols that our schools and offices will be following, based on California Department of Public Health requirements and in collaboration with the Long Beach Health Department. These include, but are not limited to:

- Health screenings must be conducted at home and all individuals who are experiencing COVID symptoms are expected to stay home.
- Masks will be required when indoors. If an exemption or accommodation is needed, a conversation must be held with the site administrator and a doctor's note may be required.
- Instruction and activities will be moved outdoors as much as possible (reading groups, lectures, small group instruction, etc.)
- Social distancing will be implemented to the extent possible.
- Air filtration systems have been updated to MERV-13 or stand alone HEPA filters in all classroom spaces.
- Schools and offices will be cleaned with modern, high tech equipment and sanitization of high touch areas.
- All unvaccinated students and staff will participate in weekly asymptomatic screening.

The District is implementing the following health and safety measure for our **consultants and contracted support staff who will be in contact with students and staff:**

- Effective August 30, 2021, all consultants and contracted support staff entering sites will be required to show valid proof of full vaccination status or a negative COVID-19 test result obtained within the past 7 days.
- Effective October 15, 2021 all vendors, consultants, and contracted support staff entering sites will be required to show valid proof of full vaccination status. A negative COVID-19 test result will not be accepted in lieu of a valid vaccine record.

Such persons must enter the site through the main office and present the appropriate documentation to LBUSD main office staff to gain entry. Any consultant and contracted support staff that fails to comply with this measure will be required to leave the premises immediately.

Please contact the Business Office at 562-997-8191 or [cavila@lbschools.net](mailto:cavila@lbschools.net) should you have questions. Thank you for your attention to this matter and for your efforts to keep our community healthy and safe.