



REQUEST FOR QUALIFICATIONS #1213/11

PRE-QUALIFICATION OF CONSTRUCTION CONTRACTORS QUESTIONNAIRE PACKET

(REVISED JULY 24, 2013)

Submission of Pre-Qualification Packet Deadline:

4:00 p.m., August 16, 2013

Description of Project(s):

Newcomb Academy AB300 New Construction Project

Place of Pre-Qualification Packet Receipt:

Long Beach Unified School District
Facilities Development & Planning
2425 Webster Avenue
Long Beach, CA 90810

NOTICE CALLING FOR PRE-QUALIFICATION
OF CONSTRUCTION CONTRACTORS

Notice is hereby given for the purpose of pre-qualification of construction contractors. Sealed Pre-Qualification Questionnaire Packets will be received by the Long Beach Unified School District for the Newcomb Academy AB300 New Construction Project (“Project”) which will require an approved pre-qualification status with the District before a bid can be submitted to the District for the Project.

Submission of Pre-Qualification Packet Deadline: 4:00 p.m. on August 9, 2013.

Description of Project(s): Newcomb Academy AB300 New Construction Project

The District will only accept an original signed Pre-Qualification Packet Questionnaire. No electronic submittals will be accepted. Identify your submitted packet clearly. Include the reference (RFQ 1213/11) on the package.

Place of Pre-Qualification Packet Receipt:

Long Beach Unified School District
Facilities Development & Planning
2425 Webster Avenue
Long Beach, California 90810

All potential bidders are required to complete and return the confidential Pre-Qualification Questionnaire Packet outlining their company’s financial ability and professional experience in successfully completing construction projects.

Pre-Qualification Questionnaire Packets are available by contacting: Measure K Office, Long Beach Unified School District, 2425 Webster Avenue, Long Beach, California 90810, (562) 997-7550 or on the District website: <http://www.lbschools.net/District/measurek/vendors.cfm>

NOTICE IS HEREBY GIVEN that the Long Beach Unified School District, acting by and through its Governing Board, hereinafter referred to as “District,” will receive up to, but not later than the above-stated time, sealed confidential Pre-Qualification Questionnaire Packets outlining a prospective bidder’s financial ability and professional experience in performing public works projects.

Pre-Qualification Questionnaire Packets shall be received in the place identified above. Each Pre-Qualification Questionnaire Packet must strictly conform with and be responsive to the Pre-Qualification Questionnaire forms that are made available by the District as set forth above. Failure to provide a response to any question or request in the Pre-Qualification Questionnaire Packet may result in automatic disqualification at the District’s sole discretion.

In order to bid on the above identified Project, a Contractor must submit a Pre-Qualification Questionnaire Packet and be deemed Qualified by the District. It is the responsibility of the

prospective bidder to ensure an official “Notice of Approval” is obtained from the District prior to submitting a bid on the Project.

All contractors must submit a prequalification package in response to this Notice Calling for Pre-Qualification of Construction Contractors and be prequalified in order to bid on the Project identified above. In order to bid on the Project, each contractor must possess an official “Notice of Approval” from the District approving its prequalification at least 24 hours before the opening of bids for the Project. The District shall not be responsible for a contractor’s failure to timely submit its completed Pre-Qualification Questionnaire Packet to the District as required by law. The District anticipates receiving a high volume of Pre-Qualification Questionnaire Packets within the week prior to the bid opening for the Project. The District anticipates opening bids for the Project in August. The District will review and evaluate all Pre-Qualification Questionnaire Packets in the order they are received by the District. As a result, each contractor is encouraged to submit its Pre-Qualification Questionnaire Packet well in advance of the Pre-Qualification Deadline set forth above to avoid any delay in receiving a decision on its Pre-Qualification status with the District for this Project.

The District’s evaluation of a prospective bidder’s quality, fitness and capacity to satisfactorily perform the proposal work shall apply to the Project indicated in this Pre-Qualification Notice only.

The District may require a prospective bidder to provide additional information beyond what is requested in the Pre-Qualification Questionnaire for purposes of confirming the information provided by the prospective bidder in its Pre-Qualification Questionnaire. Any prospective bidder that is required to provide the District with additional information shall do so within three (3) working days of the District’s request but no later than twenty four hours prior to the deadline for notifying prospective bidders of their prequalification status as required by law. Failure to provide the information within the specified time period may result in the disqualification of the prospective bidder. The District shall not be responsible for a contractor’s failure to timely submit information to the District that inhibits the District’s reasonable ability to review the information provided and to notify the prospective bidder of its prequalification status within the time period permitted under the law.

No Pre-Qualification Questionnaire Packet shall be considered a public record. In no event shall any Pre-Qualification Questionnaire or related materials be open to public inspection.

The District reserves the right to reject any or all Pre-Qualification Questionnaire Packets or to waive any irregularities or informalities in any Pre-Qualification Questionnaire Packets or in the Pre-Qualification process.

Barrick L. Bartlett
Purchasing and Contracts Director
Long Beach Unified School District
Los Angeles County

Publish June 13, 2013 and June 20, 2013

PREQUALIFICATION QUESTIONNAIRE

LONG BEACH UNIFIED SCHOOL DISTRICT
2425 Webster Avenue
Long Beach, California 90810

CONTRACTOR'S STATEMENT OF EXPERIENCE & FINANCIAL CONDITION

I. Request for Prequalification of Bidders

As a condition of bidding for the specified Project, and in accordance with California Public Contract Code Section 20111.5, all prospective bidders are required to submit to the Long Beach Unified School District ("District") a completed set of the prequalification documents contained herein and include all materials requested herein. These documents will be the basis for determining which bidders are qualified to bid on the Newcomb Academy Project ("Project"). The District will not accept bids from any contractor on the Project requiring prequalification unless the contractor has first been prequalified by the District pursuant to the procedures and documents contained in this Prequalification Questionnaire. Ratings of individual firms will only be disclosed upon written request by that firm.

The District reserves the right to check other available sources.

All information contained in the prequalification documents, including the prequalification documents themselves, shall not be public records and shall not be open to public inspection.

II. District's Prequalification Standards

1. Contractor's Statement of Experience
2. Insurance and Safety Record
3. Surety and Bonding Capacity
4. Arbitration and Litigation History
5. Certificate of Licensed Public Accountant
6. Accountant's Release Letter
7. Declaration (see page 32)
8. Labor Compliance Record
9. Interview Responses from Contacts

A prequalification package will be required for the Project. The District may, at any time, specifically request a new prequalification package, in which case the Contractor must comply within thirty days or the rating on file may, at the discretion of the District, be considered expired. A Contractor may also file new packages if there is a substantial change in the Contractor's financial status or work experience, at which time a new rating will be issued.

However, in no event shall new packages be filed by any Contractor later than five days before the Project's bid opening.

In addition to being disqualified for failure to meet the District's criteria, a Contractor may be automatically disqualified for any one of the following reasons:

1. Omission of requested information
2. Falsification of information
3. Excessive stop notices, prevailing wage violations or construction claims
4. Debarment from the Division of Labor Standards Enforcement
5. Have had a surety complete work on any contract since January 1, 1993
6. Are unable to demonstrate bonding capacity or ability to obtain required insurance
7. Is not duly licensed to perform the required work
8. Has not had the requisite public works experience

III. Financial Information

A. Audited Statement Requirements

Audited statements will be required for all construction projects totaling \$5,000,000 or more and this Project is estimated to be more than \$45,000,000. Note: A compilation is not acceptable.

B. Financial Capacity

Prospective bidders will be prequalified to bid on projects up to a maximum dollar amount based on the lesser of ten times working capital (current assets less current liabilities) or ten times net worth (total assets less liabilities). Working capital and net worth are important facts in determining the bidding capacity of a Contractor; therefore, the accountant will perform a valuable service for their client and also the District if the accountant will furnish, by a supplementary schedule or as a part of the accountant's certificate, any information not specifically called for by the statement which, in the accountant's opinion, might properly be taken into consideration.

In the event that the Contractor's job income and expenditures are accounted on a completed contract basis and the balance sheet includes an item reflecting the excess of costs to date over billing to date, or vice versa, the elements of "Accumulated Cost" and "Billings to Date" must be shown in support of the balance sheet item.

C. Accountant's Certificate and Release

A certificate of a licensed Certified Public Accountant will be required in all cases. A suggested form of a certificate for an audit is included on Page 29. A certificate may be submitted in the accountant's own words; however, such qualifications shall not be so extensive as to nullify the value of the statement or its usefulness to the District.

Accountant's Release Letter will be required. A responsible accountant will verify the validity of the applicant's financial statement.

D. Term of Financial Statements

A Contractor's financial information is valid until the date shown is more than one year old. Statements will be held on file until the financial information is fifteen months old, at which time it will be destroyed. The District reserves the right to reject statements in which the financial information is more than six months old.

IV. Public Works Requirements

The Project is estimated to be more than \$45,000,000 and will require the successful completion of at least three public works projects with an actual cost of construction totaling at least 75% of the estimated construction cost or three comparable projects totaling at least 75% of the estimated construction cost (i.e., three high schools, two intermediate schools, etc.) completed in the State of California in the past seven years.

V. Insurance

A minimum combined comprehensive single limit liability insurance of \$2,000,000, or an amount equal to or greater than the coverage as identified in the District's bid documents, is required. A Certificate of Insurance must be issued to the District which states levels and dates of coverage.

VI. Bondability

The bonding surety is required to be an admitted surety in the State of California. The surety will be contacted to confirm willingness to bond the particular project. It is required that the Contractor include a Letter of Bondability from the surety indicating their support levels for the Project in question.

The payment and performance bonds required will neither be accepted nor approved by the District unless the bonds are underwritten by an admitted surety and the requirements of California Code of Civil Procedure Section 995.630(a) and (b) are met. In lieu of the bid bond, Contractor may provide a cashier's check amounting to 10% of the base bid.

In the event that the Contractor is unable to obtain a bond in the time prescribed by the District, the Contractor may be suspended from the qualified contractors list and not be allowed to bid on District projects until proof of bondability is provided.

VII. Declaration

The declaration on page 31 must be completely executed.

VIII. Interviews of Prior Contacts

The District shall contact randomly selected school districts, contractors, subcontractors, suppliers or any other party the District deems relevant to each Contractor's pre-qualification submittal. The District will contact parties from at least two (2) projects that have been completed by each Contractor to discuss, among other things, each Contractor's previous performance and/or previous rating/pre-qualification with any other school district(s). Complete and valid "Owner's Contact Information" is to be provided in the **Performance** section of this packet. By signing the declaration included in this packet, each Contractor gives the District permission to contact any person or party the District deems relevant to verify and/or gather information necessary for the evaluation of each Contractor's prequalification submittal. The District reserves the right to determine which prior contacts shall be contacted by the District. The District, in its sole discretion, shall decide which prior contacts shall be used for purposes of rating each contractor for prequalification with the District.

IX. Notification and Due Process of Results

Contractors will be notified of their prequalification rating by telephone/fax followed by the mailing of the Notice of Approval. Notification will be made as soon as possible, but not later than 24 hours prior to bid opening as required by law.

If the Contractor chooses to challenge the disqualification, the Contractor shall provide a written request, within two (2) working days after notification of the District's decision, requesting a hearing. The District shall establish a committee for the hearing to review the facts and reconsider the disqualification. This committee shall render a final and binding decision within five (5) working days of the hearing.

Any false statements, inaccuracies, omissions or failures to disclose are grounds for exclusion from bidding. If the District should discover false statements, inaccuracies, omissions or failures to disclose by submitters at any time, the submitter will be notified of this disqualification and the inaccuracy which has been discovered. Submitter shall be afforded due process prior to being disqualified. However, if submitter shall seek due process and the false statement, inaccuracy or omission is adjudged to be intentional, then submitter shall be held nonresponsible by District for three years following the due process hearing. Contractor hereby certifies under penalty of perjury that all responses to this questionnaire are true and correct.

X. Submission of Completed Statements

Mail completed Contractor's Statement of Experience and Financial Condition along with the following:

- Audited Financial Statement (Projects over \$5,000,000)
- Letter of Bondability identifying project by name
- Certificate of Insurance issued to the District
- Accountant's Release Letter

XI. Rating Procedure

The District has pre-established a rating system for prequalification of bidders. Contractors who receive the requisite number of points based on this rating system will be issued bidding documents and allowed to submit bids for the applicable project. Contractors who do not receive the requisite number of points based on this rating system, or are disqualified under Section II, will not be considered qualified to submit bids for the project. The bidder shall be afforded due process prior to final disqualification.

Contractors who have been terminated by the owner, owner's representative or contracting party may be disqualified if it is determined that the cause for termination relates to the ability of the contractor to complete a project of this size and complexity or otherwise pertains to the responsibility of the contractor to perform the work.

XII. Joint Ventures

Joint Ventures must be licensed in the State of California at the time of submission of the Prequalification Documents, and must conform to all requirements of the CSLB with regards to legality and maintenance during the bidding, construction, and warranty periods.

- a. Joint Ventures will be acknowledged as a single entity for some of the purposes of this project and this prequalification. Thus, letters of bondability, insurance certificates, etc. shall name the Joint Venture specifically.
- b. Joint Ventures shall be considered and scored in general (unless noted otherwise) on an aggregate basis of the partnership firms (including the Joint Venture, if applicable) both for financial and experiential data. Aggregate scoring will be cumulative in both the positive and negative determination.
- c. A positive prequalification determination that results in an official Prequalification Notice only approves the Joint Venture and not the individual firms making up the Joint Venture.

PREQUALIFICATION QUESTIONNAIRE

LICENSE & BACKGROUND INFORMATION

Contractor: _____
(name as it appears on license)

Check one of the following:

- Corporation
- Partnership
- Sole Proprietorship
- Joint Venture

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____ E-mail address: _____

License Number(s): _____ License(s) Type _____

Expiration Date: _____

Tax ID Number: _____

Date Business Formed: _____ Date Incorporated: _____

If a corporation, under the laws of what state was corporation organized: _____

1. How many years has your organization been in business in California as a contractor under your present business name and license number?

2. How many years has your organization completed work for public agencies? Years:

3. How many new school construction projects has your firm completed in California in past ten (10) years that have had a construction cost of \$20,000,000 or more? _____

If yes, please explain (Use a separate sheet if necessary):

List all corporate officers, partners, proprietors, owners and key personnel:

Name	Yrs w/ Firm	Position	% of Ownership	Social Security #

9. Has your firm, or any of its owners, officers or partners, ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity? yes _____ no _____

If yes, please explain: _____

10. Has your firm, or any of its owners, officers or partners, ever been convicted of a crime involving any federal, state, local law or regulatory violations related to construction? yes no _____

If yes, please explain (Use a separate sheet if necessary):

11. Has any California State License Board held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the past ten years? yes _____ no _____

If yes, please explain (Use a separate sheet if necessary):

In what type of construction do you specialize: _____

What was the largest amount of work completed in one year: _____

Number of projects: _____ year: _____ amount of largest project: _____

PREQUALIFICATION QUESTIONNAIRE

INSURANCE INFORMATION

12. Do you currently have a minimum of \$2,000,000 combined comprehensive single limit liability insurance? Please provide a Certificate of Insurance as verification.

yes _____ no _____ *(Please provide a current Certificate of Insurance as verification)*

Insurance Company: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____

Contact Person: _____

13. How long have you been with this insurance company?

If less than two years, please list prior insurance companies below:

Insurance Company	Address	Phone	Contact Person	Year(s)

14. In the last ten years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm? yes _____ no _____

If yes, please explain (Use a separate sheet if necessary):

15. Has your organization ever had insurance terminated by a carrier in the past ten (10) years due to an excessive claims history and/or nonpayment of premium?

If yes, please explain (Use a separate sheet if necessary):

PREQUALIFICATION QUESTIONNAIRE

SURETY INFORMATION

Provide a statement listing names of all surety companies, not agencies, utilized by prospective bidder in the last ten (10) years. State whether the surety or sureties bonding bidder's projects have been required or requested to complete any part of bidder's work during the last five (5) years. *Please provide a letter stating bondability for this project from current surety company.*

Surety Company	Contact Person	Address	Phone No. Fax No.	Largest Bond	Year

16. During the last ten years, has your firm ever been denied coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

yes _____ no _____ If yes, explain (Use a separate sheet if necessary):

17. At any time during the past ten years, has any surety company made any payments on your firm's behalf to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a construction project, either public or private?

yes _____ no _____ If yes, explain (Use a separate sheet if necessary):

18. Has your firm ever failed to complete a contract? yes _____ no _____

If yes, explain (Use a separate sheet if necessary):

How many projects is your firm currently bonded for? _____

What are the contract amounts your firm has currently bonded?

Contracts	Amount Bonded

PREQUALIFICATION QUESTIONNAIRE

PERFORMANCE

What size projects do you feel your firm can undertake?

Single project \$ _____ Total work in progress \$ _____

19. Has your firm ever failed to complete a public contract within the authorized contract time?

yes _____ no _____ If yes, please identify the project(s) and explain:

20. At any time during the last five years, has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private entity?

yes _____ no _____ If yes, please identify the project(s) and explain:

21. Are there any outstanding liens/stop notices for labor and/or material filed against your firm on any contracts which have been done or are being done by your firm?

yes _____ no _____ If yes, please identify the project(s) and explain:

22. In the last ten years, has you firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

yes _____ no _____ If yes, please identify the project(s) and explain:

23. In the last ten years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

yes _____ no _____ If yes, please identify the project(s) and explain:

List experience record of staff: (Use additional sheet if necessary)

Name	Yrs w/ Firm	Position	Experience

List the three (3) largest *public works* contracts completed in the past seven (7) years:

Project Description	Year Completed	Owner	Owner's Contact Information	Contract Amt. \$

List three (3) of the largest contracts completed in the past seven (7) years not listed above:

Project Description	Year Completed	Owner	Owner's Contact Information	Contract Amt. \$

List all projects completed for school districts, including community college districts, in the past seven (7) years that have not been listed above: (Attach separate sheet if necessary)

Project Description	Year Completed	Owner	Owner's Contact Information	Contract Amt. \$

List two (2) current principal suppliers and three (3) principal subcontractors:

Company	Material or Services Provided	Contact Person	Phone #

PREQUALIFICATION QUESTIONNAIRE

24. INTERVIEW OF CONTACTS IDENTIFIED BY CONTRACTOR

The following questions will be used to interview randomly selected contacts from at least two (2) projects that your firm has worked on in the past seven (7). The District will do this. No action on your part is necessary. The questions set forth below are merely for your information only. The District may determine, in its sole discretion, which contact's responses shall be used for purposes of calculating a contractor's prequalification score.

- a. Are there any outstanding stop notices or liens currently unresolved on contracts that have had notices of completion recorded?
- b. Did the contractor provide adequate personnel?
- c. Did the contractor provide adequate supervision?
- d. Was there adequate equipment provided on the job?
- e. Did the contractor properly coordinate its subcontractors?
- f. Was the contractor timely in providing reports and other paperwork, including change order paperwork?
- g. Was the contractor timely in completing the project?
- h. Did the contractor provide timely updates to the schedule for the project?
- i. Were there excessive change orders on the job that can be faulted to the contractor or his subcontractors?
- j. Did the contractor provide adequate back-up and/or supporting documentation to substantiate the contractor's change order costs?
- k. When a change order was issued, did the contractor perform the work well, and did it integrate into the existing work easily?
- l. How has the contractor been performing in the area of taking care of warranty items?
- m. Did you have difficulty with claims?
- n. Question for subcontractor/supplier: Does this contractor pay his bills on time?

- o. Did the contractor timely turn in Operation & Maintenance manuals as contractually required?
- p. Did the contractor timely complete and turn in as-built drawings as contractually required?
- q. Did the contractor provide the required training for all equipment and systems?
- r. Did you have any difficulty with Dust Control and Storm Water Violations as a result of the contractor's work?
- s. Did the contractor miss any critical milestones for the completion of the project?
- t. Did the contractor have a safety representative at the project site at all times?

PREQUALIFICATION QUESTIONNAIRE

SAFETY PROGRAM & WORKERS' COMPENSATION

Each bidder shall submit a copy of the bidder's established safety/injury prevention program which complies with the Contract Documents and all applicable governmental regulations. After determination of the successful bidder, its subcontractors must submit a copy of their respective safety/injury prevention programs within five (5) days of the District's request.

If the bidder and/or its subcontractors have not established a safety/injury prevention program, the bidder and/or its subcontractors agree to implement a mutually agreed upon Project Safety Plan prepared by the District, taking into account the bidder's experience, expertise, existing labor agreements relating to safety issues and any unique safety issues relating to the project. If the bidder and/or its subcontractors have established a safety/injury prevention program, but the District determines it does not comply with the Contract Documents, all applicable governmental regulations, or is deficient for any reason whatsoever, the bidder and/or its subcontractors agree to implement a mutually agreed upon Project Safety Plan prepared by the District.

Bidder: _____

Signature: _____

By: _____

Date: _____

Each bidder shall submit its workers' compensation experience modification factor. After determination of the successful bidder, its subcontractors must submit their workers compensation modification factor within five (5) days of District's request.

25. List your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance) for each of the past premium years:

Current Year: _____

Previous Year: _____

Year Prior to Previous Year: _____

26. Within the last five years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

yes _____ no _____ If yes, explain (Use separate sheet if necessary):

27. Has there been more than one occasion during the last five years on which your firm was required to pay either back wages or penalties for your firm's failure to comply with the **state's** prevailing wage laws? (*NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.*)

yes _____ no _____ If yes, explain (Use separate sheet if necessary):

28. During the last five years, has there been more than one occasion on which your own firm has been penalized or required to pay back wages for failure to comply with **federal** Davis-Bacon prevailing wage requirements?

yes _____ no _____ If yes, explain (Use separate sheet if necessary):

PREQUALIFICATION QUESTIONNAIRE

INDUSTRIAL SAFETY RECORD

Each bidder, and its subcontractors, must declare any serious or willful violations of Part 1 (commencing with Section 6300) of Division 5 of the California Labor Code received during the last five years. This information must include all construction work undertaken in the United States by the bidder and any affiliate of the bidder. Separate information shall be submitted for each particular partnership, joint venture, corporation, Limited Liability Company or individual bidder or subcontractor. The bidder or its subcontractors may be requested to submit additional information or explanation of data, which District may require for evaluating the safety record. The term “affiliate” shall mean any firm, corporation, partnership, joint venture, limited liability company or association which is a member, joint venturer or partner of the bidder, or any such entity which owns a substantial interest in, or is owned in common with, the bidder, its subcontractor or any of its members, joint venturers or partners, or any such entity in which the bidder, its subcontractor, or any of their members, joint venturers or partners own a substantial interest.

29. Has your firm ever received a serious or willful industrial safety violation during the last five (5) years? yes _____ no _____

If yes, explain (Use separate sheet if necessary):

30. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years? (*NOTE: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.*)

yes _____ no _____

If yes, explain (Use separate sheet if necessary):

31. Has any one of the following agencies: the Federal Occupational Safety and Health Administration, the EPA, Air Quality Management District or any local authorities cited and assessed penalties against your firm in the past five years? In addition, list all Dust Control and Storm Water Violations separately by listing project name, location, amount of fine and date. (NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, you need not include information about it.)

yes _____ no _____

If yes, explain (Use separate sheet if necessary):

32. Does your firm currently have a safety plan which complies with the current OSHA standards?

yes _____ no _____

33. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

34. How often do you conduct documented safety inspections on a construction site?

Daily _____ Weekly _____ Quarterly _____

35. Have any of the subcontractors you retained ever received a serious or willful industrial safety violation during the last five (5) years? yes _____ no _____

If yes, list each subcontractor and explain below. (Please use additional pages if necessary)

Subcontractor: _____ License No.: _____

Explain: _____

Subcontractor: _____ License No.: _____

Explain: _____

Subcontractor: _____ License No.: _____

Explain: _____

Subcontractor: _____ License No.: _____

Explain: _____

Subcontractor: _____ License No.: _____

Explain: _____

Subcontractor: _____ License No.: _____

Explain: _____

PREQUALIFICATION QUESTIONNAIRE

ARBITRATION & LITIGATION HISTORY

(Copy as necessary to report all claims)

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor or subcontractor. You need not include information about “pass-through” disputes in which the actual dispute is between a subcontract and a project owner. Also, you may omit reference to all disputes involving amounts of less than \$50,000.00.

36. In the past twelve years, has any claim against your firm concerning your firm’s work on a construction project been **filed in court or arbitration**? yes _____ no _____

If yes, please provide the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution):

37. In the past twelve years, has any claimant against your firm made any claim against a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration**? yes _____ no _____

If yes, please identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution):

38. In the past twelve years, has your firm made any claim against a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration?**

yes _____ no _____

If yes, please identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution):

PREQUALIFICATION QUESTIONNAIRE

FINANCIAL INFORMATION

Audited statements are required for all construction projects totaling \$5,000,000 or more which is the case with this Project.

(A certificate of a licensed accountant will be required in all cases)

**39. COMPLETE THIS CERTIFICATE
FOR AN AUDIT OF FINANCIAL STATEMENT**

STATE OF: _____

We have examined the Financial Statement of _____
as of _____. Our examination was made in accordance with generally
accepted auditing standards, and accordingly included such tests of the accounting records and
such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying financial statement included on pages _____ to _____,
inclusive, sets forth fairly, in all material respects, the financial condition of
_____ as of _____, in conformity with
generally accepted accounting principles.

(Type Name of Firm)

(Accountant Signature)

(Telephone Number)

(License Number)

Special Note to Accountant: The above Certificate of Accountant shall not be made by any individual who is in the regular employ of the individual, partnership or corporation submitting the statement; nor by any individual who is a member of the firm with more than ten percent financial interest.

PREQUALIFICATION QUESTIONNAIRE

ACCOUNTANT'S RELEASE LETTER

By signing the form below, I authorize the Long Beach Unified School District to contact our company's licensed accounting firm to verify our most recent audited or reviewed financial statement. I understand the financial statement is confidential information and is not open to public inspection.

Signature

Printed Name / Title

Company Name

Date

PREQUALIFICATION QUESTIONNAIRE

PREQUALIFICATION STATEMENT FOR
LONG BEACH UNIFIED SCHOOL DISTRICT

Each prospective bidder must have a current and active license at the time of the award and must submit the following information on this form. Bidder must also complete and submit with this questionnaire the attached “Contractor’s Statement of Experience and Financial Conditions.” If necessary, bidder may attach supplemental information as a separate package.

DECLARATION

I, _____ (printed name) hereby declare that I am the _____ (title) of _____ (name of bidder) submitting this Prequalification Statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for disqualification. In executing this Declaration, I hereby permit the Long Beach Unified School District to contact any owner, school district, contractor, subcontractor, supplier or any other party that the District deems relevant for purposes of verifying or gathering any information necessary to complete the evaluation of this pre-qualification submittal.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was
Subscribed at _____ (location and city), County of _____, State of _____, on _____ (date).

(Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.)

All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.