



MEASURE K SCHOOL BONDS
Building for 21st Century Learning

Citizens' Bond Oversight Committee Meeting Minutes
Thursday, December 20, 2012
5:00 – 7:00 PM

LBUSD District Office - Community Room
1515 Hughes Way
Long Beach, California 90810

Attendees:

COC Members: Kristine Hammond Heather Morrison
Michael Noll Dede Rossi
Maria Williams-Slaughter Anna Ulaszewski

Absent: Chairperson Karen Hilburn

LBUSD Staff: Carri Matsumoto James Novak
Leticia Rodriguez

LBUSD Consultants: Tim Doane Steven McGuckin

Guests: Gema Ptasinski and Karin Heckman-Nelson, Vicenti, Lloyd & Stutzman LLP
Dennis O'Hoyt
Terrence Ulaszewski

1. Call to Order

The meeting was called to order by Vice Chairperson Noll at 5:00 p.m.

2. Establishment of Quorum

Roll call was taken and a quorum was established.

3. Approval of Minutes

The minutes from the September 27, 2012 meeting were provided to all COC members in their meeting packet.

Member Ulaszewski moved to accept the minutes as written. The motion was seconded by Member Williams-Slaughter and the motion passed.

4. Communications

None.

5. Public Comment

Dennis O'Hoyt, resident of the Jordan HS area, shared his concerns with what's happening at Jordan. He feels that no communication is being shared with the residents and he doesn't agree with most of the proposed changes. He also stated that the Plan has changed from what was originally agreed upon.

Vice Chairperson Noll thanked Mr. O'Hoyt for his attendance and for expressing his concerns.

6. Staff Reports

▪ 2011/12 Measure K Audit Report

Gema Ptasinski and Karin Heckman-Nelson, with Vicenti, Lloyd & Stutzman LLP, shared the results of the annual financial and performance audits.

Financial Audit. The auditors gave an opinion that the financial statements were fairly presented. They reviewed the balance sheet and income statement, including the budget explanations. It was noted that there were no findings or non-compliance issues.

Performance. The purpose of this audit is to ensure that all is done according to the voters' intent. They reviewed the expenditures from July 1, 2011 through June 30, 2012 and all amounts seemed appropriate.

Ms. Matsumoto thanked the auditors for their presentation.

▪ Measure K Bond Program Update

Ms. Matsumoto gave a brief update on the various projects. The close out and certification for Nelson Middle School is underway and the McBride project is about 80% complete.

Member Noll inquired about the DSA Certifications. Ms. Matsumoto replied that the department is still very slow in responding, which can be costly to the district. Discussion ensued as to how critical some of these projects are.

Member Rossi shared her concern with the Roosevelt students having to walk such long distances to the former Butler site. James Novak, Chief Business & Financial Officer, reported that a company had donated a 9-passenger van and that it has certainly helped. The principal continues to work in mitigating this issue.

Ms. Matsumoto stated that the Jordan project had been discussed in detail at the Board workshop that was held in November. The campus master plan has been revised along with the estimated budget. More information is posted on the district's web page. A community meeting is being considered for February.

Mr. O'Hoyt expressed his concern with the temporary housing being proposed for Jordan and feels that the residents haven't been allowed to give their input. He is especially concerned with the number of students being proposed as he recalls that the Master Plan called for a smaller high school. Ms. Matsumoto replied that staff has met with teacher groups on a continuous basis to address programmatic concerns, and that this is the standard recommendation for a comprehensive high school.

Member Hammond suggested that additional information could be linked to the Master Plan, in addition to being posted on Jordan's web site.

▪ **Quarterly Financial Update**

Tim Doane reviewed the Executive Summary as of December 20, 2012 and expenditures through October 31, 2012. Mr. Doane stated that there had been a lot of activity in the last quarter. Some projects were re-evaluated (especially the security technology) and phases had been established.

Member Hammond stated that the total budget projected for the Security Technology, Infrastructure, Intercom and Clock (STIIC) Replacement seemed high. Ms. Matsumoto replied that the project scope includes security and infrastructure upgrade, which differs from the other intercom and clock projects. She also stated that Measure K funds can only be used for the capital improvement cost for installation and the Maintenance Department will be responsible for ongoing cost associated with maintaining the equipment. The Facilities and Maintenance had worked closely over the past three years to develop standards, determine systems for replacement and establish criteria for smooth transition.

Mr. Doane noted that the AB300 budget was a result of surveying various sites. The district has applied for State mitigation funds.

Member Noll asked Mr. Doane for an explanation of the Master Program Budget.

7. Old Business

None.

8. New Business

▪ **2012 COC Annual Report**

After a brief discussion, it was decided that Ms. Matsumoto would work with Chairperson Hilburn and another member on the Annual Report prior to the March meeting.

9. Announcements

Vice Chairperson Noll wished everyone happy holidays.

Adjournment

Vice Chairperson Noll motioned for adjournment at 6:20 p.m.

Next Meeting

The next regular business meeting will be held on Thursday, March 28, 2013 at 5:00 p.m.