



MEASURE K SCHOOL BONDS
Building for 21st Century Learning

Citizens' Bond Oversight Committee Meeting Minutes
Thursday, September 26, 2013
5:00 – 7:00 PM

LBUSD District Office - Community Room
1515 Hughes Way
Long Beach, California 90810

Attendees:

COC Members: Dean Chow Julie Jackson Heather Morrison
 Rosi Pedersen Dede Rossi Kris Thornton
 Maria Williams-Slaughter

Absent: None

LBUSD Staff: Tova Corman Leticia Rodriguez

LBUSD Consultants: Tim Doane Steven McGuckin
 Vivien Hao

Guests: Gordon Itow, Margaret Williams, LLC

1. Call to Order

The meeting was called to order by Chair Rossi at 5:11 p.m.

2. Establishment of Quorum

Roll call was taken and a quorum was established.

3. Communications

Ms. Corman introduced herself and stated that she looks forward to working with the committee.

4. Approval of Minutes

The minutes from the June 27, 2013 meeting were provided to all COC members in their meeting packet. Chair Rossi asked for comments.

Mr. McGuckin noted a correction, on page one, under Staff present, it should say Tom, and not Tim Rizzuti.

Member Jackson moved to approve the change. Member Pedersen seconded the motion and the motion passed.

Vice-Chair Williams-Slaughter moved to accept the corrected minutes. Member Jackson seconded the motion and the motion passed.

5. Public Comment

None.

6. Staff Reports

▪ Measure K Bond Program Update

Ms. Corman stated that she would briefly highlight the projects and the committee was welcomed to ask any specific questions related to a project. She reported on the grand opening ceremonies for McBride HS and the Cabrillo HS Pool. She shared that a Community Meeting for Roosevelt ES was held and that the first phase of construction for Jordan HS would be starting in January 2014.

Member Morrison inquired if existing schools would be renovated after completing the new construction projects? Ms. Corman replied that the District is following the Board approved project prioritization list that includes existing school renovation projects and as funds become available, they will be undertaken.

Member Morrison shared that Longfellow ES and Hughes MS had been acknowledged recently with a Green Ribbon Award. She asked if grass and trees, as opposed to asphalt, were considered after the portables were removed from the school sites. Ms. Corman replied that portables are typically placed on existing paved areas and the District standard is to repair or replace with similar construction for maintenance purposes.

Member Williams-Slaughter asked if the Jordan HS auditorium will be worked on at the same time as the construction. Ms. Corman replied that the work will be done in either Phase 1-2 or Phase 2-3.

▪ Quarterly Financial Update

Mr. Doane explained that the Executive Summary is a recap of financial modifications between quarters, and how unallocated dollars are affected, and he noted that different funding sources are included. He reviewed the Executive Summary as of September 26, 2013 and the expenditures through July 31, 2013.

Member Pedersen stated that her husband is an attorney and has read the Measure K bond language. He believes that it is possible to use funds for transporting the Roosevelt ES students to the Butler site. Mr. Doane replied that it's the school Board's interpretation of the bond that it's not allowable.

Mr. Doane shared that the budget for Willard ES had been removed due to the change in the project prioritization list, and the school is now designated as Minor Renovations/Addition. The portables will be removed and new buildings added.

Member Chow asked if a budget is closed out, do the funds go back to the unassigned account? Yes they do, although they stay with the same grouping (district-wide vs. future major projects).

Mr. McGuckin noted that the major construction projects will be using their available funds rather quickly as these projects move into the construction phase.

Mr. Doane stated that it's been a challenge to find the right balance as to how much information to include in his reports. He noted that it's key to remember that once the projects are completed, the final expenditures won't show up in the Master Program Budget until a few months later due to final invoicing and closeout of financial activities.

7. Old Business

▪ Site Tour of Cabrillo HS Pool

Ms. Corman thanked those members who attended the event.

8. New Business

▪ Future COC Meeting Protocol

Ms. Corman asked if all of the reports currently supplied are what the COC wants, especially the detailed budget report? Discussion ensued and the consensus was reached that it's helpful to have the project update and the budget sheet together.

Ms. Corman stated that she would be introducing a new format at the next meeting.

9. Announcements

Ms. Corman introduced Gordon Itow, Fiscal Coordinator for Margaret Williams, LLC, who is a consultant for the Facilities Branch.

10. Adjournment

Member Jackson motioned for adjournment at 6:33 p.m. Member Williams-Slaughter seconded the motion and the meeting was adjourned. Ms. Rossi thanked all the members for attending.

Next Meeting

The next regular business meeting will be held on Thursday, December 19, 2013 at 5:00 p.m.