



**MEASURE K SCHOOL BONDS**  
**Building for 21st Century Learning**

Citizens' Bond Oversight Committee Meeting Minutes  
Thursday, September 27, 2012  
5:00 – 7:00 PM

LBUSD District Office - Community Room  
1515 Hughes Way  
Long Beach, California 90810

**Attendees:**

COC Members:	Karen Hilburn (Chair) Michael Noll Anna Ulaszewski	Heather Morrison Maria Williams-Slaughter
Absent:	Dede Rossi	Kristine Hammond
LBUSD Staff:	Carri Matsumoto	Leticia Rodriguez
LBUSD Consultants:	Tim Doane	Steven McGuckin
Guests:	Dave Casnocha, Bond Counsel	

**1. Call to Order**

The meeting was called to order by Chairperson Hilburn at 5:00 p.m.

**2. Establishment of Quorum**

Roll call was taken and a quorum was established.

**3. Approval of Minutes**

The minutes from the June 28, 2012 meeting were provided to all COC members in their meeting packet.

Member Noll moved to accept the minutes as written. The motion was seconded by Member Williams-Slaughter and the motion passed. Chairperson Hilburn voted aye and Member Ulaszewski abstained from the vote.

#### **4. Communications**

##### Nelson Academy

Carri Matsumoto thanked everyone who attended the Nelson Academy Grand Opening earlier that day.

Chairperson Hilburn asked Ms. Matsumoto to please send a note to Principal Peterson for such a fabulous job on behalf of the Committee. Member Noll stated that it was nice to see the kids involved in the ceremony and having them perform.

##### McBride

Member Noll shared that he enjoyed the tour of the McBride school. Chairperson Hilburn concurred and thanked Ms. Matsumoto for making the arrangements, and she was pleased that all of the members were able to attend. She also thanked Vivien Hao for the Measure K bulletin. Member Ulaszewski added that the staff was very helpful.

Ms. Matsumoto inquired if all of the members received the email with the newsletter. Members Ulaszewski and Noll did not and were not aware of such a newsletter. Ms. Matsumoto will confirm that all of the correct addresses are used for future communications.

#### **5. Public Comment**

None.

#### **6. Staff Reports**

##### **▪ Bylaws**

Ms. Matsumoto stated that she invited Mr. Casnocha to give a refresher course and to review the bylaws in case the new members had any questions.

Mr. Casnocha shared the history of how general obligation bonds came about. Proposition 46 was passed in 1986, requiring a 2/3 majority vote. Proposition 39 was an amendment to the original legislation that gives alternative authority to school districts, requiring only a 55% passing vote, but with added requirements. Such requirements include more specific project information to the community, an annual independent audit, as well as establishing an independent oversight committee. The authority given to the oversight committee stems directly from the Education Code.

Mr. Casnocha highlighted sections of the Brown Act and reviewed specific Measure K language. A discussion ensued as to what was allowed and what is not. It was determined that Section 5 (3) and Section 11 of the Bylaws will need to be revised.

Chairperson Hilburn stated that they always get answers to their questions from Ms. Matsumoto. She thanked Mr. Casnocha for such a clear presentation and it certainly has been a process. Mr. Casnocha stated that any further questions can also be sent to him via Ms. Matsumoto.

##### **▪ Measure K Bond Program Update**

Ms. Matsumoto stated that she would only highlight certain projects only.

Cabrillo High School Pool: work was started this summer.

Jordan HS Major Renovation: a special workshop will be held in November, per the Board's request. They are currently reviewing the budget and already anticipate some concerns. Hope to start Phases 1 and 2 soon.

Roosevelt and Newcomb: Decommission work at Roosevelt has taken place. Demolition activities have started at both sites.

District wide: ADA work at Stephens and King. Portable removal continues, as well as the technology and telecommunications projects.

New Projects:

- AB300 gym retrofits.
- The auditoriums at Poly and Wilson will need some work.
- Phase II portable removals at 16 sites. 60 of the oldest have been removed so far.
- Test pilot for wireless.

Member Noll inquired about the Browning site. Ms. Matsumoto replied that it is currently being assessed. Needs to have a discussion with the Board regarding the projected enrollment and probably will be revising the Master Plan. Chairperson Hilburn feels that it should be career-oriented.

▪ **Quarterly Financial Update**

Tim Doane reviewed the Executive Summary as of August 15, 2012 and expenditures as of through July 31, 2012. Mr. Doane shared that four new budgets have been created.

Member Noll inquired when the final figures for a project come in. Ms. Matsumoto stated that there are typically three triggers: contractors closure, state architect approval and post-occupancy work. Mr. McGuckin added that the final figures will be shown on the next report.

Mr. Doane reviewed the expenses and noted that the Master Program Budget had been reformatted. Member Ulaszewski thanked him for the great detail, and the consensus was that everyone liked it. Member Noll added that he was impressed with the process and recognized that the first year was challenging.

**7. Old Business**

The site tour of the McBride High School was successful.

**8. New Business**

None.

**9. Announcements**

Chairperson Hilburn stated that it was amazing to see the finished school (Nelson Academy).

**Adjournment**

Chairperson Hilburn motioned for adjournment at 6:25 p.m.

**Next Meeting**

The next regular business meeting will be held on Thursday, December 20, 2012 at 5:00 p.m.