



MEASURE K SCHOOL BONDS
Building for 21st Century Learning

Citizens' Bond Oversight Committee Meeting Minutes
Thursday, June 28, 2012
5:00 – 7:00 PM

LBUSD District Office - Community Room
1515 Hughes Way
Long Beach, California 90810

Attendees:

COC Members:	Karen Hilburn (Chair) Dede Rossi	Kristine Hammond Maria Williams-Slaughter	Michael Noll
Absent:	Anna Ulaszewski	Heather Morrison	
LBUSD Staff:	Carri Matsumoto	Leticia Rodriguez	James Novak
LBUSD Consultants:	Tim Doane	Steven McGuckin	Vivian Hao
Guests:	Gema Ptasinki, Vicenti, Lloyd & Stutzman LLP Dennis O'Hoyt, Jordan area resident		

1. Call to Order

The meeting was called to order by Chairperson Hilburn at 5:00 p.m.

2. Establishment of Quorum

Roll call was taken and a quorum was established.

3. Approval of Minutes

The minutes from the March 22, 2012 meeting were provided to all COC members in their meeting packet.

Member Noll moved to accept the minutes as written.

Member Williams-Slaughter feels a clarification is needed on page 3, under the Browning site information.

Member Noll moved to accept the minutes with the change. The motion was seconded by Member Rossi and the motion passed. Member Williams-Slaughter abstained.

4. Communications

- Introduction of 2012/13 COC Members

Member Williams-Slaughter is representing the taxpayer association. She is a plant manager at CSULB and has two children in the district.

Carri Matsumoto shared that Heather Morrison had previously scheduled a vacation and couldn't be present. She represents the PTA and is very involved with the schools and the district.

5. Public Comment

None.

6. Staff Reports

- **2011/12 Measure K Audit**

Gema Ptasinski reviewed the plan and the process to be followed regarding the required audit. The work has already started and a report will be issued in December.

Member Hammond inquired if they look at the bids. Ms. Ptasinski replied that they do, as well as the approval process.

- **Measure K Bond Program Update**

Jessie Elwin Nelson Academy: The school is ready to open in the fall and 800 students are expected to attend. It is exciting to see the project finalized, with the new technology and the flexible furniture. A test pilot with iPads for the teachers and students is also being planned. Discussion was held with regards to any replacements made and who would bear the cost.

The marquee is almost finalized. They continue to collaborate with the City of Signal Hill on the traffic issues.

Member Noll added that they recently had a tour with the police department. The traffic light approval seems to be stuck with Caltrans.

Ernest S. McBride High School: The project is progressing remarkably well and is approximately 50% complete. They are getting ready to ask the State to release the funds for the equipment for the two grants approved.

Roosevelt ES: The project is ready to be submitted to the State Architect. A number of inquiries have been received about items being salvaged or replicated, in order to maintain some historical value. Quite a few items have already been identified so that the feel will continue to be art deco, just more modern.

Cabrillo High School Pool: Construction begins this summer and will be for two years.

Jordan HS Major Renovation: Conceptual design has begun and they plan to have five construction phases. Meetings have been scheduled to address concerns from the community and to explore design ideas. Challenges with the budget are already anticipated due to the scope of the project.

New High School #2 at the Former Browning Site: Conceptual design is under review.

Jordan Freshman Academy: Construction documents are under review.

Newcomb K-8 AB300 / New Construction: The project is moving along as expected and the bungalow transfers to Keller have taken place.

Member Hammond inquired about the plan for the Keller site once Newcomb is complete. Carri replied that it's still under review and no formal recommendation has been made.

Bancroft MS Gym: Building assessment is underway and the construction is expected to begin in the summer of 2013. The building will not be usable during construction.

Poly HS Auditorium: Building assessment is underway by a professional team, although a structural engineer makes the ultimate recommendation.

DOH & Lakewood Portable Removal: Phase I has been completed and the close-out is underway. Phase II and possible sites are being assessed.

Harte Deportabilization & Restroom Relocation: Construction and DSA approval are complete and they have started to remove the portables.

Boiler Replacement Phase I: Site assessments are complete but the challenge is that work can only be done in the summer, so they are trying to group the projects to be more efficient.

Fire Alarm, Intercom & Clock Replacement Phase I: The original project scope included ceiling and light fixture replacement but it had to be revised due to DSA scoping issues. Construction documents are underway.

Technology, ADA Improvements and DSA Certification: Work has been completed and the project close-out is underway.

Wireless Data Communications: Will test a pilot project at four sites beginning in the fall.

Carri shared that going into the 4th year of the program, they have had to hire more consultants and project teams to have on site.

▪ **Quarterly Financial Update**

Tim Doane reviewed the Executive Summary as of May 18, 2012 and expenditures as of April 30. Mr. Doane shared that new budgets have been created due to the number of projects started. He recapped the expenditures and shared that so far \$145 million have been spent.

Chairperson Hilburn stated that the executive summary is great and easy to follow.

7. Old Business

▪ 2011 COC Annual Report

Chairperson Hilburn thanked Dede Rossi and Anna Ulaszewski for attending the Board meeting when the report was presented. The Board seemed pleased with the report and didn't have any questions.

8. New Business

▪ Selection and Confirmation of 2012/13 Chair and Vice-Chair

Member Rossi motioned for Karen Hilburn to continue as Chair and for Michael Noll to serve as Vice Chair. The motion was seconded by Member Hammond and the motion was passed unanimously.

▪ Site Tour of Ernest McBride HS

Discussion was held on possible dates for a site visit.

Member Noll motioned to have a site visit on Thursday, August 30 at 4:30 p.m. Member Jackson seconded the motion and the motion passed unanimously.

▪ Tentative 2012-13 COC Meeting Schedule

Ms. Matsumoto presented the proposed dates for the 2012-13. She shared that the Bond counsel will be present at the September meeting and hopes that all the members can be present to get a refresher on the bylaws and activities allowed in the program.

9. Announcements

None.

Dennis O'Hoyt, asked to speak at this time. He is a neighbor of Jordan HS and is concerned with the proposed changes, which appear to be contrary to the original Master Plan discussions from 2007. The projected student population will definitely impact the neighborhood. He feels another high school is needed in the North Long Beach area.

Chairperson Hilburn thanked Mr. O'Hoyt for his comments.

Adjournment

Chairman Hilburn motioned for adjournment at 6:17 p.m.

Next Meeting

The next regular business meeting will be held on Thursday, September 27, 2012 at 5:00 p.m.