



**MEASURE K SCHOOL BONDS**  
**Building for 21st Century Learning**

Citizens' Bond Oversight Committee Meeting Minutes  
Thursday, October 6, 2011  
5:00 – 7:00 PM

LBUSD District Office - Community Room  
1515 Hughes Way  
Long Beach, California 90810

**Attendees:**

COC Members:	Karen Hilburn (Chair) Dede Rossi	Byron Bolton Anna Ulaszewski	Kristine Hammond
Absent:	Julie Jackson	Michael Noll	
LBUSD Staff:	Carri Matsumoto	Leticia Rodriguez	
LBUSD Consultants:	Tim Doane	Steven McGuckin	
Guests:	None		

**1. Call to Order**

The meeting was called to order by Chairperson Hilburn at 5:00 p.m.

**2. Establishment of Quorum**

Roll call was taken and a quorum was established.

New member Dede Rossi introduced herself. She is with the Belmont Shore Business Association and her son is a senior at Wilson High School. She also coaches the volleyball team at Rogers Middle School. Those members who were absent at the previous meeting introduced themselves to Member Rossi.

**3. Approval of Minutes**

The minutes from the March 24 and June 23 meetings were provided to all COC members in their meeting packet.

Member Ulaszewski moved to accept the March 24, 2011 minutes as written.

The motion was seconded by Member Hammond and the motion passed.

Member Bolton moved to accept the June 23, 2011 minutes as written.

Carri Matsumoto noted two corrections. Leticia Rodriguez should be removed as being absent, as she is not a committee member. Ms. Matsumoto did not give the correct information on the term expirations for the members and would like this information reflected:

	<u>Term Expires</u>
Kristine Hammond	6/22/13
Julie Jackson	6/23/12
Michael Noll	6/22/13
Karen Hilburn	6/22/13
Byron Bolton	6/23/12
Anna Ulaszewski	6/22/13

The motion was seconded by Member Ulaszewski and the motion passed. Members Hammond and Rossi abstained.

#### **4. Communications**

Chairperson Hilburn stated that she, along with other committee members, attended the groundbreaking ceremony for the McBride High School. It was a wonderful ceremony and she appreciated the opportunity of being included. She did, however, receive calls from constituents regarding the announcement that the school would be a charter school and that it would be open to all students. Member Ulaszewski received the same inquiry.

Ms. Matsumoto replied that she hadn't heard of the charter designation, but will seek clarification from the superintendent or the high school office.

Chairperson Hilburn shared about the tour of the Nelson Middle School. It was exciting and interesting to see the progress.

Member Ulaszewski inquired about the special alarm system required due to the methane gas on the location. How would an emergency be handled once the students are there? Ms. Matsumoto responded that it would be handled in the same manner as a fire drill.

Member Hammond asked when the Board of Education might draw the boundary lines. Ms. Matsumoto replied that the recommendation will likely be made in the winter, with the action taken in January or February. Her office is exploring possible boundaries now.

A discussion ensued as Members Ulaszewski and Hammond inquired on the minutes (Board of Education and COC Comte) being posted on the district web page. The reply is that all minutes are posted.

#### **5. Public Comment**

None.

## 6. Staff Reports

Ms. Matsumoto shared about her presentation at the recent Board Workshop, where certain areas had been highlighted. More detailed information will be shared at the workshop scheduled in November.

### ▪ **Measure K Bond Program Update**

Nelson Middle School: The project is about 85% complete and the anticipated opening is still September 2012.

Member Ulaszewski inquired about a new traffic signal. The City of Signal Hill applied for a grant under the safe schools route and did receive federal funding for the traffic signal.

McBride High School: Construction has been started and a considerable amount of progress has been made. A tour of the site could be scheduled for the early spring or summer. Completion is expected to be September 2013.

Member Hammond inquired if the grants have been received? The district has received unfunded approval. Ms. Hammond also asked if a design has been developed for the traffic flow. The district worked with the City on the plans, which have been approved, but there is still work to be done. Discussion was held on the use of Measure K funds towards this issue.

Member Bolton inquired about matching funds grants, and which funds are used first. The response was that the district needs to show that the funds are available and usually that money is used first.

Roosevelt ES: This project is still under design. It has been re-designed and the underground parking is no longer being considered, due to the cost.

Member Rossi asked if the students would have to be moved out. That it's more than likely, given the size of the project. Several options are being explored for interim housing although no recommendation has been made.

Cabrillo High School Pool: Will be submitting the construction documents to the State Architect soon, which is a huge milestone.

Jordan HS Major Renovation: Master planning is under way and the work is being coordinated with the North Long Beach Initiative. Expects a lot more work to take place during the upcoming winter and spring.

New High School #2 at the Former Browning Site: Recently picked up the project again and master planning is underway, with a projected enrollment of 800 students.

Perry Lindsey Gymnasium: Master planning is complete and have begun conceptual design.

Newcomb K-8 AB300 / New Construction: Master planning is complete and have begun conceptual design. Several designs are being explored to keep the costs down. Staff is reviewing the boundaries and interim housing options for students. No recommendations have been made.

DOH Portable Removal: Continue to work on the removal of these portables and the first list is pretty much completed. The removal of the Department of Housing buildings at Lakewood is still pending. Additional portables have been identified at Lindbergh and Stephens Middle Schools.

Member Hammond asked if the list for deportabilization has changed, as Cubberley is no longer listed. Ms. Matsumoto will check on this school, but the list hasn't changed recently. The portables from the Dept. of Housing were never intended for long term use and it is a State mandate to demolish them on site. Brief discussion ensued on this topic.

Boiler Replacements: Working on construction documents. Expect the work to begin in the summer of 2012.

Lighting and Ceiling Replacement: The design development is underway and are awaiting feedback from the State Architect, as they seem to have revised their position on the scope of work.

Member Ulaszewski asked if the timeliness problems, due to budget concerns, affect other projects. Yes, this is always an unknown element and could add 6-9 months to a project. It could ultimately impact the cost of a project and is an ongoing concern with state agencies.

ADA Improvements: These projects continue at Stephens MS and King ES. Phase II is yet to be started, as it is a huge undertaking.

DSA Certification: Approximately 225 applications are under evaluation. Five sites have been declared "clear".

Member Rossi asked for an explanation of this term. Ms. Matsumoto replied that it is a long process, culminating with a letter from the State Architect stating that everything has been completed. They will not approve any new projects until the pending projects are complete.

High School Planning Committee: The conversations around smaller learning communities and Linked Learning have wrapped up, including what type of programs to offer at the new high schools.

Technology: There are a number of projects that need to be addressed in order for the district to roll out the Wireless Technology Project, especially to support the Common Core State Standards for Electronic Assessments. Priority will be given to the high schools, followed by middle schools and then the elementary schools.

#### ▪ **Quarterly Financial Update**

Executive Summary: Tim Doane shared that minor changes had been made to the format. He reviewed expenditures and noted that the interest earned was actually higher than what had been budgeted. Big items are noted on the summary, with detailed information under the project budget. While the owner-controlled insurance program was a big expense, this is a good investment which will allow the District to better manage any claims and ensure consistent and competitive insurance rates.

Mr. Doane made a recap of the Measure K expenses as of July 2011. The current balance is \$235 million.

Member Hammond asked when the next bond issuance was planned for. It is estimated for the 4<sup>th</sup> quarter of 2012.

Member Ulaszewski inquired on the June 23 action item, and asked if it is possible to give the percentage of how much was spent? Can the program be changed to include the budgeted to actual amounts? Mr. Doane replied that the cost to do this change would not warrant it.

Discussion was held on this topic, as Ms. Ulaszewski would like to see more specifics, as opposed to just getting too much information. Chairperson Hilburn suggested they wait until the full committee is available for a vote.

## **7. Old Business**

None.

## **8. New Business**

- A tentative meeting schedule for 2011-12 was distributed. The proposed dates are December 15, 2011, March 22, 2012 and June 28, 2012. All meetings are scheduled for 5-7 p.m.

Carri Matsumoto shared that the audit team would be present at the December 15 meeting. They are now wrapping up their audit.

- It was agreed that a spring/summer date would be more appropriate for a site tour.
- Member Ulaszewski stated that she would appreciate receiving an update from Vivian Hao, the Project Communications Coordinator.

## **9. Announcements**

Carri announced that a new Measure K e-newsletter has been released. It is now posted on the web site for Measure K.

## **Adjournment**

Chairman Hilburn asked for a motion to adjourn. Member Bolton motioned for adjournment at 6:35 p.m.

## **Next Meeting**

The next regular business meeting will be held on Thursday, December 15, 2011 at 5:00 p.m.